

Arlene's Member Show Artwork Drop Off Form & Artist Agreement

RG

Artist Information:
(Please print)

Full Name:
Email:
Phone #:

Artwork Information:
(Please print)

Title:
Medium:
Dimensions: Year: Price:

Arlene's Membership Show Artist Agreement

By submitting my artwork to the Arlene's Member Show, I confirm that:

1. I am a current and active Arlene's Member.
2. I am submitting one original piece of artwork.
3. My artwork does not exceed 8x10" or 8x8" in size, and if framed, it does not exceed 12.25x15.25" or 12x12".
4. If my artwork is three-dimensional, it does not exceed 12"x12"x12" in any direction.
5. I will drop off my artwork between November 15–29, 2025, during store hours.
6. My artwork is ready to hang and clearly labeled. **I understand that saw-tooth and clip frames are not accepted.**
7. I will complete the required Artwork Drop-Off & Artist Agreement Form at the time of submission.
8. My artwork will remain on display for the full duration of the show, ending January 10, 2026.
9. I will pick up my artwork between January 12–17, 2026, during store hours.
10. I understand that three artists will be selected by gallery staff to participate in the Member Select Show in April 2026.

By signing below the artist listed above agrees to the aforementioned guidelines and agrees to follow them. This Agreement constitutes the entire understanding between Arlene's and the artist listed above. It may only be amended by a written amendment signed by both parties.

DROP OFF

Artist _____ Date _____
Signature _____

PICK UP

Artist _____ Date _____
Signature _____